



0.4 LEARNING SUPPORT CO-ORDINATOR

Our Mission Statement:

Trident High School offers a quality education in a partnership environment where excellence and respect are encouraged.

Position	Learning Support Co-ordinator
Reports To:	Principal, Lead LSC
Responsible To:	Principal

This position is Permanent 0.5 FTTE

Primary Aim

The purpose of the LSC role is to ensure taura with a disability and additional learning needs have access to the services they need.

They will substantively contribute to a collaborative approach that organizes learning support around what best meets the needs of children and young people across a local community.

They will help simplify the current learning support system, particularly for the key stakeholders that interact with it, including parents and whanau.

Key Competencies

- Applicants will be a registered kaiko and have :
 - Demonstrated successful experience in working with and including children and young people with learning support needs in the classroom
 - A sound knowledge, commitment to, and understanding of the learning support system and the Learning Support Action Plan priorities
 - The ability to engage at a school or kura and cluster leadership level
 - Influencing skills at a working level within a school or kura and the wider cluster
 - Understanding of Te Ao Māori
 - A commitment to Te Tiriti o Waitangi
 - A current teaching practising certificate and relevant teaching qualification
 - Met professional standards relevant to their current position.

Professional Requirements:

- High standard of written and oral communication skills
- Work collaboratively as a member of the Learning Support team
- Open to learning and master new skills
- Be flexible to cope with the varying demands and changes in the role.

Interpersonal Skills:

- Friendly and welcoming in all contact with taura, kaimahi and community
- Enthusiastic with a 'can -do' attitude
- Committed to the core values of Trident High School

The LSC Learning Support Co-ordinators will:

- Build the capability of kaiako
- Identify and plan for the learning support needs of all taura in the school, including those with moderate needs

SPECIFIC TASKS	
Supporting taura	<ul style="list-style-type: none">● Testing and establishing taura needs● Identifying taura requiring support● Developing learning plans for taura● Monitor attendance for taura with issues in this area● Work with DP Pastoral in supporting attendance related issues.● Work with Lead LSC to monitor and assist with assessments and progress.
Supporting kaikos	<ul style="list-style-type: none">● Provide kaiko with strategies to support identified taura● Inform kaiko of taura specific learning needs● Provide PLD for kaiko assist with the learning needs of specific taura● Support kaiko in developing strong home-centre relationships and reducing barriers● Observe specific taura in classes and provide feedback to Deans and kaiko on ways to support learning
Support parents and whānau	<ul style="list-style-type: none">● Regularly engage the whānau of identified taura through home visits and school meetings● Inform whānau regarding:<ul style="list-style-type: none">- What's happening at school- The school systems- What needs addressing- How they can help at home● Provide whānau with a contact person within the school who they will feel comfortable in discussing their taura's progress.● Work with Māori Liaison Staff to support whānau and families in engaging in learning programmes at school
Working across the Whakatane Kahui Ako	<ul style="list-style-type: none">● Maintain the Trident learning support register● Contribute, with the other LSCs, to the development of a learning support network across a range of providers and agencies● Share good practice and resources across the Kāhui Ako

	<ul style="list-style-type: none"> Contribute to the development of the Learning Support Delivery Model (LSDM) across the Kāhui Ako, and the evaluation of this implementation
Working within the school to influence school leadership and ensure tairā receive appropriate support	<ul style="list-style-type: none"> Attend Deans Meetings and work with the Pastoral Care team to address issues that arise. Work with the LSC team to develop programmes that support learning through Learning Support Persons and the learning centre Any other duties as agreed with the lead LSC and Principal Responsible for the SAC, In-Class Support and Northern Health School applications in conjunction with the DP Pastoral In conjunction with the LSC team, make application to other organisations eg. MOE, RTLB etc. In conjunction with the LSC team, develop and monitor transition plans for tairā moving from the AE to a full school programme.

Declaration:

Approved by:	<i>Mikaere October</i> <i>Signature</i>
Date approved:	<i>February 2024</i>
Reviewed:	
Appointee:	
Date appointed:	